

**Enclose Roadside Ditch
Application
Polk Township Crawford County**

7680 SR 309, Galion, Ohio 44833

Property Owners Name: _____ Contractor Name: _____
 Street: _____ Street: _____
 City: _____ Zip Code: _____ City: _____ Zip Code: _____
 Telephone: _____ Telephone: _____
 Description of Installation Location: _____

_____ Marked with Flags or paint
 Road or Street Name: _____ Road Number: _____
 Type of Purposed Drive: ___ Residential ___ Field ___ Commercial ___ Other _____
 Width of Drive: _____ Located along ___ North ___ South ___ East ___ West side
 Proposed Tile Diameter * _____ inches Length _____ Type of Material _____
 Existing Pipe size if any _____ inches Length _____ Type of Material _____

The undersigned hereby requests permission to enclose an existing open roadside ditch on the township right of way and declares that installation shall be made in accordance with the following specification as set forth by the Polk Township Road Department:

1. Tile and all necessary material shall be furnished by the Applicant
2. Installation, backfilling, grading, and seeding shall be performed by Applicant
3. There shall be a minimum slope of 1/2" per foot from the edge of the pavement to the center of the ditch over the proposed tile installation (not less than 6 feet)
4. Polk Township Road Department will assist with the establishment of the proper grade when given adequate notice.
5. Polk Township Road Department shall be notified upon completion of the installation for final inspection
6. It is recommended that there be placed a yard drain or clean out at each end of the ditch tile
7. All work shall be completed within 60 days following approval of this permit

* Minimum diameter shall be 10": some locations may require a larger size tile as determined by Polk Township Road Department.

For Administrative Use Only		
Application Number: _____	Submitted On: _____	Fee: _____
<p>The applicant is authorized to enclose the described roadside ditch with a Inch diameter tile. In granting this authorization, neither the Polk Township nor its agents assume any responsibility as to adequacy of the proposed drainage facility, nor the maintenance thereof</p>		
<p>_____</p> <p>Polk Township Zoning Inspector</p>		

A copy of the complete permit is on file in the Zoning Administrator's Office